

# Add a Course to the New Mexico Common Course Numbering System

## Instructions

To add a course to the New Mexico Common Course Numbering System (NMCCNS):

1. Review the New Mexico Common Course Outlines for the discipline of interest.
2. If a comparable course with the same student learning outcomes is found and you plan to adopt the student learning outcomes of the common course, list the New Mexico Common Course Name.
3. If a comparable course is not found, mark that the course is unique. Unique courses will be assigned a unique number consistent with the NMCCNS.
4. Documentation is coordinated by the School Dean or designee and submitted to the Office of Academic Affairs.

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## Contact Information

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Name and Title of Contact Person	<b>Milo Schield, Research Professor</b>
Email of Contact Person	<b>SchildMilo@UNM.edu</b>
Submitting Institution	<b>UNM Albuquerque</b>
Chief Academic Officer	<b>James Holloway</b>

Which type of course will be added?

- Common Course       **Unique Course**

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## Current

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Course Number: NOT APPLICABLE	Course Number
Course Name: NOT APPLICABLE	Course Name

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## Proposed

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New Mexico Common Course Number	CCNS Number: <b>STAT 134 [MATH 1340]</b>
New Mexico Common Name	<b>CCNS Name: STATISTICAL LITERACY</b>

- Syllabus attached **OR**     Agree to Adopt Common Description and Student Learning Outcomes

This course has been reviewed and approved by the institution's Academic Affairs to be added to the Common Course Numbering System.

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Signature of Chief Academic Officer

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Date

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**HED Internal Use Only**

Presented to NMCAC \_\_\_\_\_

Approved or Denied

Reason for denial \_\_\_\_\_